

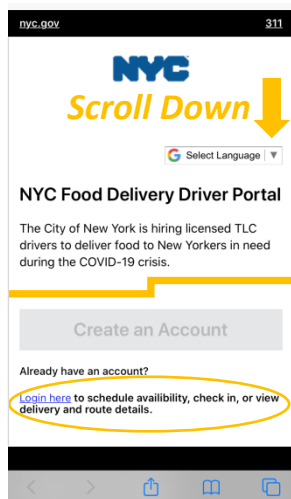
How To Sign-Up For a Shift



You must create an account at nyc.gov/deliverytclc first before you can sign up for shifts.

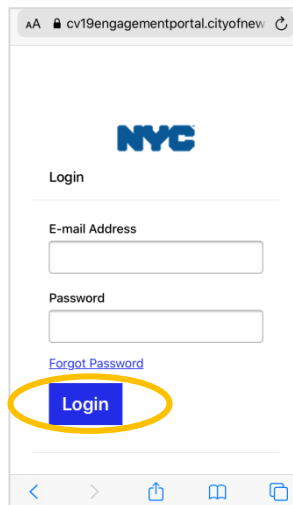
Step 1:

Go to nyc.gov/deliveryTLC
Scroll to Bottom of Page to
Log Into the Driver Portal



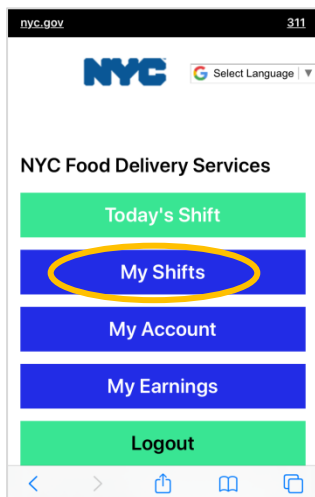
Step 2:

Enter Email and Password
Select "Login"



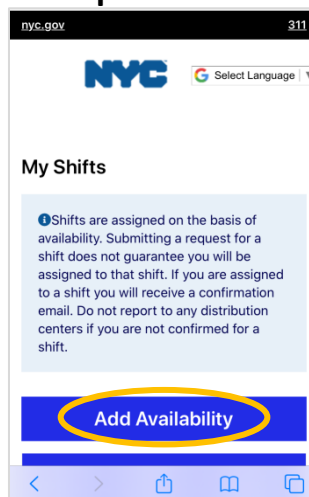
Step 3:

Select "My Shifts"



Step 4:

Select "Add Availability" to
Request a Shift



How To Sign-Up For a Shift



Step 5:

Complete All Fields and Click “Submit”
to Request Shift

Which Borough would you like to work in? *

Please select a borough ▼

Please select a hub: *

Please select a hub ▼

How would you like to participate in this Shift: *

☐ Driver

☐ Runner

☐ Both

Date *

MM/DD/YYYY

Select Shift Start Time: *

Submit

Step 6:

View Requested Shifts at
“My Shifts”

Available Date(s)	Available Time(s)	Food Hub Address
05-06-2020	8:30AM	1527 Jesup Avenue, The Bronx, NY, USA
05-07-2020	10:30AM	625 Father Capodanno Boulevard, Staten Island, NY, USA
05-08-2020	8:30AM	Pier 36, 299 South St, New York, NY, USA

← Home



You will get 2 emails after you submit your shift request.

Email 1 – We got your shift request. Wait for Email #2.

Thank you for signing up to deliver food for the NYC Food Delivery Program.

Details:

Shift Date/Time: **04-26-2020 8:30AM**

Location Name: Staten Island

Location Address: 625 Father Capodanno Boulevard, Staten Island, NY, USA

Driver Type: Both

If you are having issues, please email supportnyc@tlc.nyc.gov.

Thank you,

City of New York

[Unsubscribe](#)

Email 2 - Shift Confirmation
You are scheduled to work!

Thank you for signing up to deliver food for the NYC Food Delivery Program. You have been scheduled for today's shift on Sunday, April 26, 2020.

Please go to the address listed below to start your shift.

Shift Details:

Date: 4/26/20

Start Time: 8:30AM

Food Hub Borough: Staten Island

Location Address: 625 Father Capodanno Boulevard, Staten Island, NY, USA

If you are having issues, please email supportnyc@tlc.nyc.gov.

Thank you,

City of New York

[Unsubscribe](#)